

**For those of you on the webinar,
you are in the right place!**



Final Planning Conference (FPC)

2013 ESF 8 Functional Exercise
May 16, 2013

Welcome and Introductions



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Review of MPC



- Discussion of Exercise Documentation
- Venues and Logistics
- Participants and Timelines
- Facility Participation Update

Today's Goals



- Finalize Exercise Documentation and Protocols
 - Focus on Communications Plan and MSEL
 - Identify any needs for the Mass Casualty/Mass Fatality scenario
- Finalize venues and logistics
 - Identify ongoing issues
- Update on facility participation
- Exercise staffing
- Identify critical dates and remaining critical issues

Finalize Exercise Documentation



- Communications Plan
 - Review of exercise notification messaging
- Complete any additional injects for the MSEL/Exercise Evaluation Guide Package
- Review of the protocols for the mass fatality/mass casualty scenario
 - See Player Handbook

Venues and Logistics



- June 4 Briefing:
 - Physical location: DHH in Baton Rouge
 - Conference call: 1-888-640-7748; PIN: 263885#
 - Webinar: esf8.glance.net; Key = 1194
- Exercise Days
 - GOHSEP
 - EOC
 - Planning section conference rooms (Leadership)
 - Data Cell location
 - Final location will be at the OMV, but exact space is still in question
 - Region 3 and 9 AMP simulation locations
 - Region 6 Mass Casualty/Mass Fatality scenario location
 - Other Venues and/or Logistical Concerns
- No food or other refreshments will be provided. Please make personal arrangements. There will be time both days for lunch.

Key Dates



- Team Briefing:
 - June 4th, starting at 9:00 AM
 - LHA Conference Center, 2334 Weymouth Drive, Baton Rouge
- Exercise Day 1:
 - June 25th, starting at 8:00 AM; ending at 4:00 PM
- Exercise Day 2:
 - June 26th, starting at 8:00 AM; ending at 12:00 PM
- Hot Wash and Evaluator De-briefing:
 - June 26th, starting at 1:00 PM
 - GOHSEP
- After Action Conference:
 - July 11th, starting at 9:00 AM; ending at 12:00 PM
 - LHA Conference Center

Participants



- Facilities
 - Update on facility participation
- Mass Casualty/Mass Fatality scenario
- Volunteer scenario in Region 7

Participants by Type



Region	Facility Type				Grand Total
	ARCP	Hospital	Nursing Home	Command Center	
1	3	28	18		49
2	4	32	12		48
3	1		2		3
4		42	4		46
5		23			23
6		13	2		15
7		30	4		34
8		6	2		8
9	3	5	6		14
1,2,7				1	1
Grand Total	11	179	50	1	241

Participants by Role



Region	Roles							Total
	Basic	Hospital-Patient Evacuation 1	Hospital-Patient Evacuation 2	NH-ARCP-Patient Evacuation 1	NH-ARCP-Patient Evacuation 2	Power Outage 1	Power Outage 2	
1	9	13	15	6	4	2		49
2	25	4			1	15	3	48
3					2		1	3
4	38	2				6		46
5	23							23
6	10					3	2	15
7	31						3	34
8	7						1	8
9	3	1			1	2	7	14
1,2,7	1							1
Total	147	20	15	6	8	28	17	241

Exercise Staffing



Volunteer	Role
Faith Roussel-Willis	GOHSEP Controller/Evaluator
Nicole Coursey	Leadership Controller/Evaluator
Henry Yennie	Data Cell Controller/Evaluator Senior Controller (assisted by Faith Roussel-Willis)
Janet Claxton	LERN Controller/Evaluator
Kirk Lacour	Region 6 Controller/Evaluator (Mass Casualty/Mass Fatality scenario)
Kim Beetz	Region 3 AMP Controller/Evaluator
Keith Peek	Region 9 AMP Controller/Evaluator
Kathryn Haugen	Social Media Communicator (located at GOHSEP)

Remaining Tasks



- Produce/upload final versions of all documents by May 30th
- Plan for June 4th briefing
- Finalize facility volunteers for all role types
 - Focus on ARCPs and nursing homes
- Training facility volunteers
- Development of small attachments for notifications
- Finalize the social media plan

Remaining Tasks



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- Create help documents for facility volunteers (based on roles)
- Configure the Messaging application
 - Creation of notification groups for the various role groups
 - Creating and scheduling the MSEL notifications
- Prepare facilities for Business Continuity exercise that will occur on June 26th